

# WILBERFOSS PARISH COUNCIL

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## To all members of the Council

You are hereby summonsed to attend a meeting of the Wilberfoss Parish Council to be held at Wilberfoss Community Centre at 7.30 pm on **Thursday, 23<sup>rd</sup> May 2024**. Please arrive promptly.

## Sarah Wills

Clerk to the Council

**PUBLIC QUESTION TIME:** Up to 15 minutes will be allocated before the start of the meeting to invite residents to give their views and questions to the Parish Council on issues on this Agenda and, at the discretion of the Chairman, raise issues for future consideration. Members of the public may not take part in the Parish Council meeting itself unless invited to by the Chairman.

## AGENDA

1. To accept apologies on behalf of absent members and consider any applications for the two vacancies that the Council can fill through co-option.
2. To record declarations of [pecuniary and non-pecuniary interest](#) by any member of the council in respect of the agenda items listed below. (*Members declaring interests should identify the agenda item and type of interest being declared*). In addition, to note dispensations given to any member of the Council in respect of the agenda items listed below.
3. To confirm the Minutes of the Wilberfoss Parish Council meeting held on the 18<sup>th</sup> April 2024.
4. ***Planning Matters***
  - 4.1 To receive any update regarding the Parish Council's application to assess the need for planning permission to install a bus shelter to the bus stop on Main Street (opposite Willow Park Road).
  - 4.2 To consider Planning Application 24/01352/CLE | Certificate of Lawfulness for the existing use of land and buildings for the storage, maintenance, and subsequent sale of industrial equipment (Use Classes B2 and B8).
  - 4.3 To consider Planning Application 24/01119/PLF | Erection of two storey extension to side and increase in roof height of existing rear projection, erection of first floor extension over existing flat roof to rear, construction of roof lantern and installation of additional window to side at first floor and construction of raised terraced area to side.
5. ***Ward Councillors' Reports for information:*** (*Items raised for discussion will appear on the Agenda for the next meeting*)
6. ***Urgent Decisions*** *To receive notification of any urgent decisions taken since the last meeting.*
7. ***Progress Reports and to address any issues outstanding from previous meetings***
  - 7.1 To receive an update following the Clerk's continued speed activation signage enquiries and to consider a response.
  - 7.2 To receive an update following the Clerk's enquiries about the positioning of a picnic bench on East Riding of Yorkshire Council owned land off Main Street.

- 7.3 To receive an end of project report from Cllr Veitch following a final inspection of the drainage works programme on Becksides and to receive notification of a complaint from a neighbouring property owner regarding the programme of works.
8. ***Environment & Community matters (to include Highways and Footways, Health, Education, Transport, Policing, Street Lighting and Community Groups).***
- 8.1 To consider the early impact of the bridge closure at Stamford Bridge, having been advised that funds will not allow for traffic lights at a Wilberfoss junction, despite the Parish Council's request for such. Furthermore, to discuss a recent Facebook post where East Riding of Yorkshire Council have suggested they are currently in discussion with Wilberfoss Parish Council to ensure the safety of residents accessing the A1079 from the village.
- 8.2 To receive notification of the outcome of the Clerk's submission of a bid to the East Riding of Yorkshire Council D-Day 80 Community Fund and to receive an update from Cllr Savage on the preparations of the event.
- 8.3 At the request of Cllr Barnett, to discuss drone activity in the village.
- 8.4 To receive notification that East Riding of Yorkshire Council have secured some funding from central government and are carrying out an audit of their own bus shelters, with a review to replacing those which are considered to be in the poorest state.
- 8.5 To receive notification that the Parish Council's grounds maintenance contractor will refrain from cutting the parish paths this season, so that the Council can ascertain which paths are covered by the Countryside Access Officer's schedule of works. The contractor's invoice will be reduced accordingly.
- 8.6 To consider a request for funding from Wilberfoss in Bloom, to replace the bridge planters with ones that contain reservoirs.
- 8.7 To consider the contracted hours of the Litter Picker.
- 8.8 To consider remedial works to the newly installed gate linking Middlecroft and the amenity space, following a noise complaint.
- 8.9 To receive notification of a report of anti-social behaviour from a local landowner.
- 8.10 To consider a request from the Allotment Association to use reserve funds to purchase a lawnmower.
- 8.11 To receive an update regarding Jubilee Wood on Ings Road.
9. ***Councillors' Reports and items for future Agendas – Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***
10. ***Administration Matters***
- 10.1 To receive notification of an invitation to the forthcoming online Annual Town & Parish Council Planning Liaison Meeting.
11. ***Finance (In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at [www.wilberfossparish.org.uk](http://www.wilberfossparish.org.uk).)***
- 11.1 The Clerk/RFO to seek Parish Council approval for the payment of any bills owing and to seek authority for the payment of the employees' salaries, together with the reimbursement of administration expenses incurred by employees (if any).
- 11.2 To receive notification of the payment of the first installation of the 2024-2025 Precept.